Branch 25 In Brief

Comments by IDMD Chief

Welcome to the

School of Information Technology (SIT)

Information Dissemination Management Division (IDMD)

Comments by SIT Director

Welcome to the

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Branch 25 Course Mgr

Comments by Course Manager

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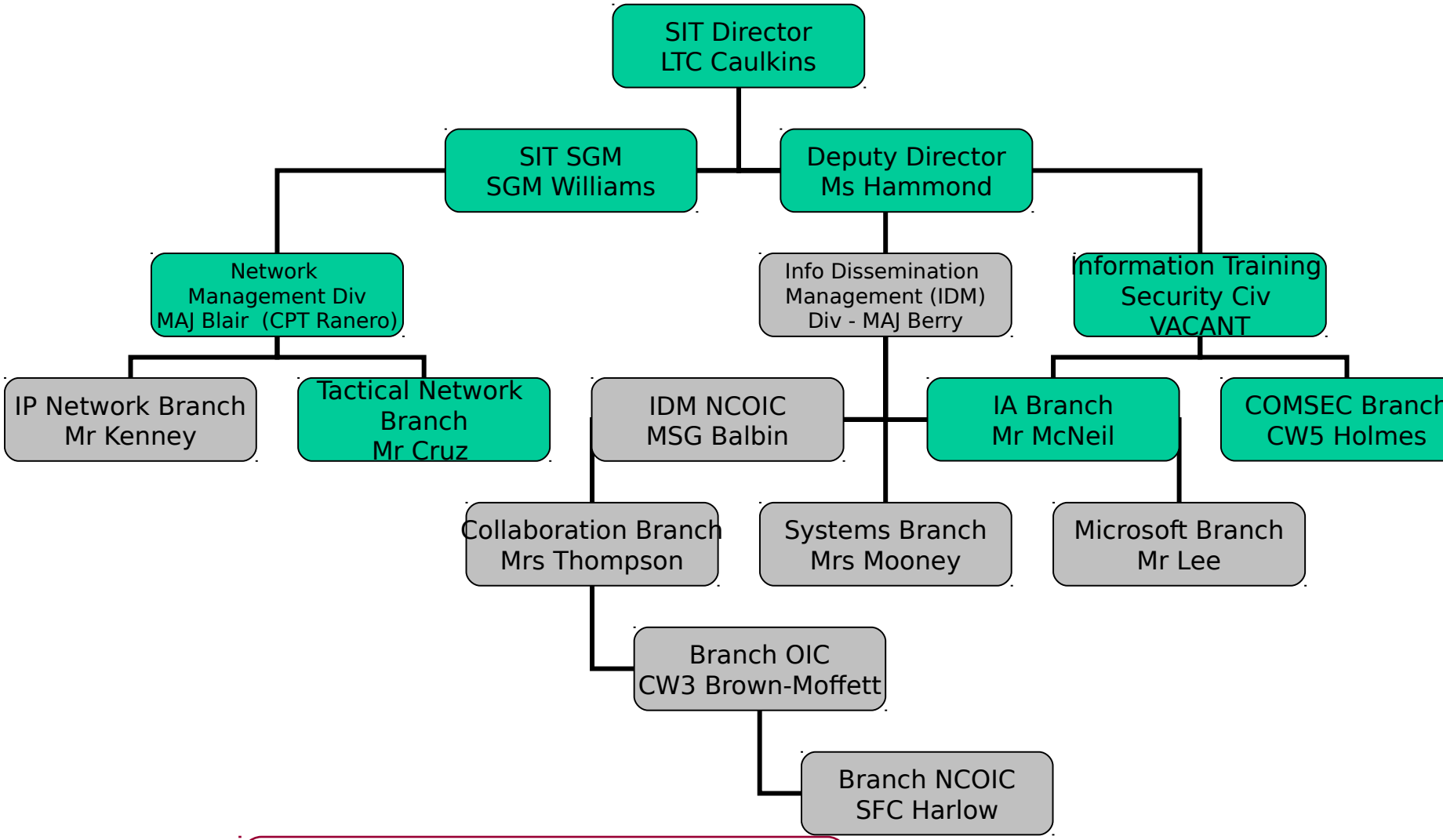
SIT Organization



SIT Courses

- SIT is responsible for automation/IT training for:
  - Information Systems Operations Leveler Course (ISOL) – 53A and 24A
  - Information Systems Management Course (ISM) – 53A
  - Warrant Officer 251A, 254A, 250N Basic And Advanced Courses
  - 25D, 25U, 25B ANCOC and BNCOC Courses
  - 25A - SCCC / SCCC Leveler / SBOLC Phase 3 / IRR MOB / S6 Information Technology Training

SIT Faculty

- Military and Civilian (GS and contractors)
- Certified Instructors: industry standard or SIT in-house certification
- Emphasis placed on continually changing face of automation

Current and Relevant

University Concept

- Shift responsibility for learning to student
  - Study guides vs slides in several classes
  - Poor quiz grades = mandatory study halls
  - Create internal self-study groups
- Duty day is not just 8 hours
  - Incomplete homework could mean study hall
- You will have 24 x 7 access to Cobb Hall—use it if no internet/PC at home
- Use Blackboard and on line curriculum
  - If you have access problems, tell your instructor, NCOIC, or Course Manager!

University Concept

- Lifelong Learning – Skillport at https://usarmy.skillport.com/rkusarmy/login/usarmylogin.cfm
  - Requires AKO account to log in
    - IMSO will sponsor AKO accounts for IMS
  - Links to ATRRS for credit
  - SIT has customized curricula paths to Equivalency & Follow on training for all Branch 25 IT classes
  - Refer to Branch 25 Suggested CBTs document on Blackboard for details
  - Books 24 x 7 on line technical references now available via link on Skillport

University Concept

- LandWarNet eUniversity:
  https://www.us.army.mil/suite/portal.do?$p=289004
- SIT Web Site - http://www.gordon.army.mil/sit/
- AKO
  - 442D Signal BN https://www.us.army.mil/suite/page/263455
  - Branch 25 SIT (IDMD) Knowledge Center
    https://www.us.army.mil/suite/kc/6414512

Curriculum Overview

BOLC

SCCC

BOLC Curriculum

- Individual Grades for each SIT Block

Block	%
PC Hardware and Software (IT Essentials 1) Final Grade – 8 days	
Quiz Average (incl Mid Term)	20%
On Line Final Exam	40%
Hands On Final Exam	40%
Advanced Email Client Administration (Outlook 2003) Final Grade – 1 day	
Hands On Final Exam	100%
Networking Fundamentals (Network+) Final Grade – 5 days	
Quiz Average	20%
On Line Final Exam	40%
Hands On Final Exam	40%
Routers – 5 days	
Final Exam	100%

Admin

SCCC Curriculum

- Individual Grades for each SIT Block

Block	%
Adv Networking Concepts (Cisco Sem 1) Final Grade – 7 days	
Quiz Average	20%
Cisco On Line Final Exam	40%
Hands On Final Exam	40%
Routing Fundamentals (Cisco Sem 2) Final Grade – 8 days	
Quiz Average	20%
Cisco On Line Final Exam	40%
Hands On Final Exam	40%
Intro to Server OS & Email Servers (W2K3 & Exchange) Final Grade – 7 days	
Blackboard On Line Final Exam	100%
Information Dissemination (Sharepoint/IDM-T) Final Grade – 3 days	
Hands On Final Exam	100%

SIT is Foundational to Upcoming Training

SIT

Information Dissemination (Sharepoint)

Advanced Networking Fundamentals (Cisco Sem 1)

Routing Fundamentals (Cisco Sem 2)

Intro to Server Operating Systems & Email Servers(Windows Server 2003 & Exchange Server 2003)

442D

HP OpenView

Joint Network Transport Capability-Spiral (JNTC-S) [JNN]

Admin

442D Capstone

Grading

- 70 is the minimum passing score
- All graded items are closed book unless indicated otherwise
- All counseling is done by TAC/SGL
- All SIT grades are available at any time to TAC/SGL
- Procedures for students performing below the standard for **all** graded items:
  - Mandatory retraining and one retest
  - For TAC/SGL counseling and “test failure purposes”, first test grade is always used
  - Original, Retest, and Admin 70 grades are all recorded and visible to TAC/SGL at all times

MSDN Academic Alliance Program (MSDN AA)

- Students enrolled in IT courses for credit can download and install any available MSDN AA package on their personal computer at home at no expense to the student
- Products will be downloaded through a secured web site available both on and off of Fort Gordon, GA
- Students must sign a Compliance and User Agreement in order to take advantage of MSDN AA
- MSDN AA is available to students through their Graduation Date
- See Blackboard for detailed information before you sign the agreement
- This program is available as soon as the PLT/CLS Ldr electronically submits a TXT file of AKO email addresses to the Collaboration Branch NCOIC (terry.l.harlow@us.army.mil)
  - Email addresses must match those submitted on the Compliance and User Agreement
  - Only acceptable non-AKO email is IMS
  - ***One file per PLT is submitted … Get it right the first time***
  - ***Must be processed <u>BEFORE</u> the last day of SIT***

Certifications

- We are NOT here to certify you, but most SIT blocks of instruction map to an industry certification such as:
  - **CompTIA A+**
  - **CompTIA Server+**
  - **CompTIA i-Net+, CIW Associate**
  - **CompTIA Network+**
  - **Microsoft Certified Professional (MCP)**
  - **CCNA**
- See Blackboard for detailed information

Last Day at SIT

- SIT End of Course Critique (EOCC)
  - Last day at SIT, typically 1500 (coordinate w/instructor and course manager last day)
  - See blackboard for template, suspenses, more information
- Turn in Swipe Cards to IDMD NCOIC before you leave SIT – grades will not be released to TAC/SGL until all have been received

If you are providing 442D with Weekly AARs while at SIT, forward a copy to Penny.Thompson@us.army.mil

Questions?

http://www.gordon.army.mil/sit/

Blackboard 6 Demo/Overview

https://train.gordon.army.mil/

Comments by IDMD NCOIC

Welcome to the

School of Information Technology (SIT)

Information Dissemination Management Division (IDMD)

Building Access

- Duty Hours
  - Class Hours: 0830 – UTC (approx 1630)
  - Lunch typically 1200-1300
  - Building and rooms unlocked: approx 0700 – 1700
- After Duty Hours
  - Access Card Reader (swipe card provided)
    - Allows 24-hour access to Cobb Hall
    - Must swipe in and out of building
    - Report outages immediately
    - Do not prop or hold door open for others behind you – database tracks entry and exit
  - Combination Locks on Labs (see each instructor for combinations)

Building Access

- Access Card Procedures
  - Access Card POC: IDMD NCOIC – Cobb 220
  - Cards issued today by instructor; print legibly on the form
  - If you sign for a card, you are responsible for it
  - Approx 10 cards per BOLC PLT / 10 per SCCC class
  - Each card must be assigned to an individual
  - Try your card today AFTER it is activated… if it doesn't work inform your instructor immediately
  - Cards must be returned to IDMD NCOIC prior to exams the last day at SIT
  - *NO Grades will be released to 442D if any cards are lost/damaged until a cash collection or statement of charges has been submitted*

General Information

- Telephone Access
  - DSN and Commercial: outside of 219 and 218
- Fax:
  - Incoming & Outgoing Local/DSN: Rm 227: 706-791-5835 (DSN 780) – FOR OFFICIAL USE ONLY
  - Outgoing Long Distance: SIT Director's Office, 1st floor (Cobb 114)
  - If you receive an incoming fax, *ensure you have the sender include the following on the fax:*
    - First Name and Last Name
    - Class Number (ie SOBC 05-05)

General Information

- Class Mailbox: Room 227
  - Check on breaks! There may be phone messages from your TAC/SGL
- SIT does NOT supply paper, CDs, diskettes, pens, pencils, etc
- There is NOT a copier available for student use
- Students will only receive 1 copy of reproduced materials—STUDENTS are responsible for lost items

General Information

- Students are responsible for replacing damaged or lost textbooks and software
- Email, WWW access, NETSEND strictly prohibited in classrooms at all times
- Student Lab: 232B (see Policy Memo) – Check roster to see when your class/platoon is responsible for cleanup
- No cell phones during class!
- NO FOOD IN CLASSROOMS!!!!!! Use break areas; Drinks in spill-proof containers only!
- Electronic devices not allowed in classroom
- Be professional at all times – *civilian clothes are not authorized during class hours at SIT for military!!!*

General Information

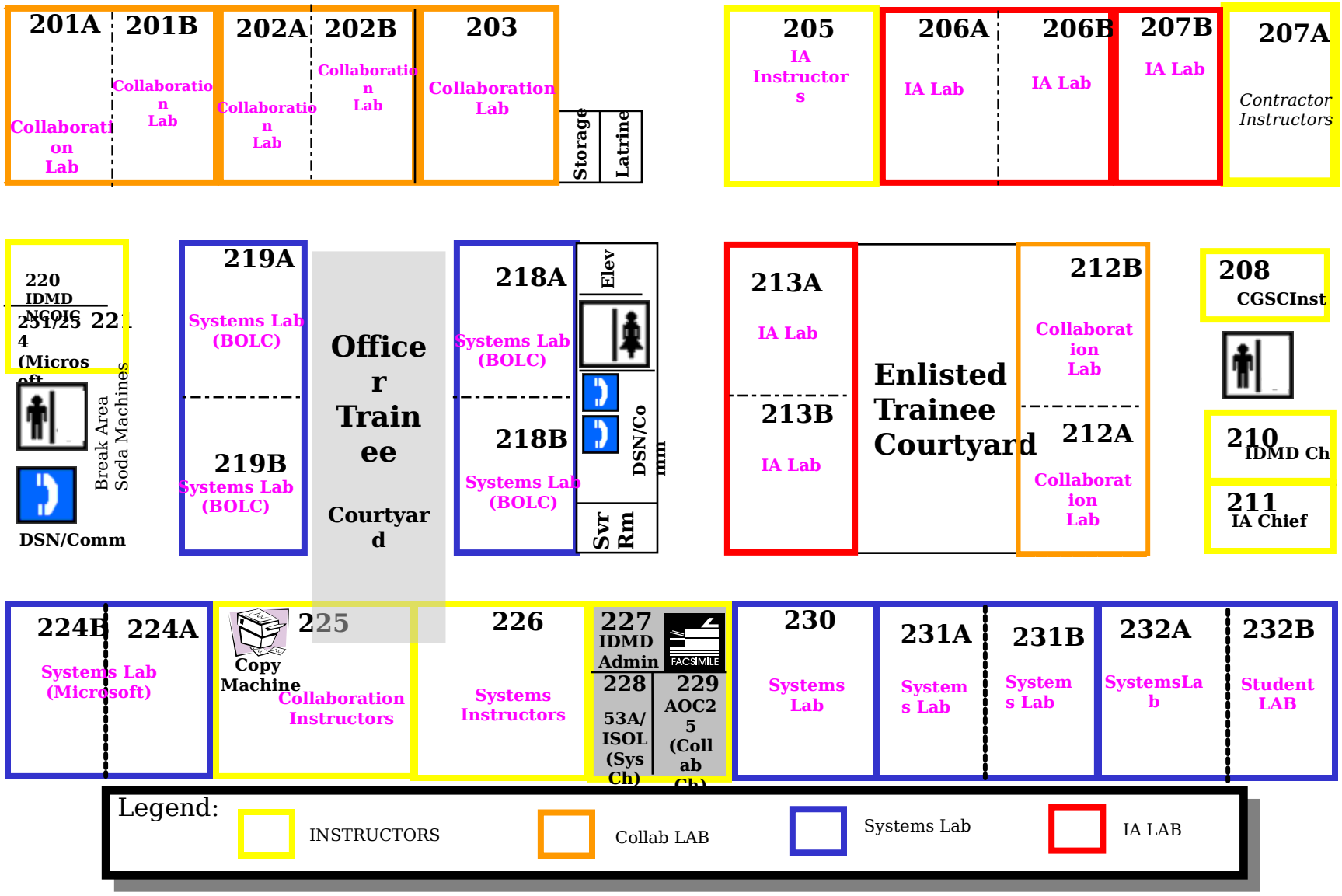
- Tobacco Use Policy
  - Use smoking area (see map)
  - No tobacco products in classrooms
- Student Parking
  - Do not park on the grass—you could get a ticket!
- *Unexcused Absence = 0 for all missed graded work*
- Clean-up Responsibilities
  - Labs – your lab & student lab rotation
  - Latrines
  - Student Lab (see roster outside of Cobb 232b)

As of 6 Oct 06

Cobb Hall
Building 25810

IDMD Lab/Classroom Layout

Second Floor



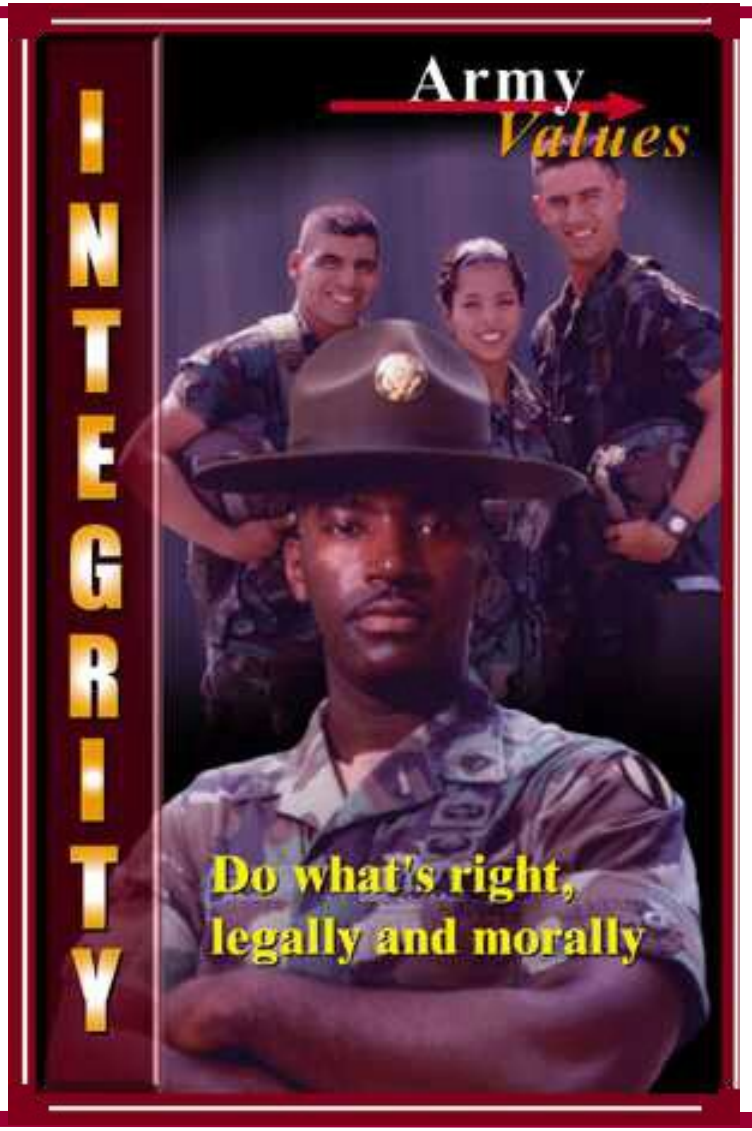
Disciplinary Issues

- All signed agreements and IDMD (and 442d) policy letters are *strictly enforced*
- TAC/SGL will be contacted immediately for all disciplinary issues

Integrity

- Doing one of these…
  - Cheating
  - Plagiarizing
  - Copying Exams
  - Violating Cisco agreements

WILL impact your ability to graduate this course or negatively affect your Army career



Chain of Command

- While you are at SIT, we want you to be in the best possible learning environment. Please use the following chain of command to report *all issues:*
  - Student Leadership
  - Instructor
  - IDMD NCOIC
  - Branch 25 Course Manager
  - IDMD Chief
- ***You are future leaders*** … follow directions

Main POCs

- Chief, IDMD - MAJ Allen Berry
  - Allen.Berry2@gordon.army.mil
  - 791-2586, Cobb 210
- IDMD NCOIC – MSG Jerri Balbin
  - Jerri.Balbin@us.army.mil
  - 791-5803, Cobb 220
- Branch 25 Crs Mgr/Collaboration Branch Chief - Mrs Penny Thompson
  - Penny.Thompson@us.army.mil
  - 791-3298, Cobb 229
- Collaboration Branch OIC – CW3(P) Victoria Brown-Moffett
  - Victoria.Brownmoffett@us.army.mil
  - 791-6968, Cobb 225
- Collaboration Branch NCOIC – SFC Terry Harlow
  - Terry.L.Harlow@us.army.mil
  - 791-6968, Cobb 225

Questions?

http://www.gordon.army.mil/sit/